



**Minutes of the Regular Board Meeting
November 16, 2012**

MEMBERS PRESENT:

Mark Flaten, Chair
Denny Morrow, Vice Chair
John Seymour, Secretary
Shonda Craft
Kay Ek
Herb Grant
Bruce O'Leary

STAFF PRESENT:

Jennifer Mohlenhoff, Executive Director

GUESTS:

Ben Garbe, Attorney General's Office
Steve Peltier
Bruce Minor
Students

I. CALL TO ORDER

Chair Mark Flaten called the meeting to order at 9:30 a.m., in the University Room of the University Park Plaza Building.

II. CONSIDER AGENDA

The agenda was approved as presented.

III. APPROVAL OF MINUTES OF THE SEPTEMBER 21, 2012, BOARD MEETING

Denny Morrow made a motion to approve the minutes of the September 21, 2012, Board meeting as written. Shonda Craft seconded the motion. The motion passed.

IV. ADMINISTRATIVE REPORT

Members reviewed Jennifer's Administrative Report as follows.

- Budget Report
- Listing of applications approved by the Application Committee – September / October, 2012
- Listing of LAMFT and LMFT licenses issued – September / October, 2012

LMFT Renewal

Jennifer reported that the LMFT renewal has been activated and notices have been sent by U.S. mail and email. LMFT renewals are due by December 31, 2012, to avoid the mandated \$50.00 late fee.

Budget/Legislative:

Jennifer reported that the legislative session will begin in January and explained the budget process and discussed various budget documents and change items submitted by the Board for the FY14-15 Budget process.

Jennifer reported on the following budget change items that will be included in the upcoming legislative session:

- a) Fee reduction – National exam application
- b) Appropriation increase/staffing
- c) Required 5% reduction
- d) Technical correction – fee statute
- e) Extension of rulemaking appropriation

V. VARIANCES (#V-2012-026; #V-2012-027; #V-2012-028; #V-2012-029; #V-21012-030; #V-2012-031; #V-2012-032)

V-2012-026 - Members reviewed and discussed a request for a variance to extend an LAMFT term three (3) years. Kay Ek made a motion to approve the variance. Herb Grant seconded the motion. The motion passed.

V-2012-027 – Members reviewed and discussed a request for a variance to sit for the national exam for a 6th time. Herb Grant made a motion to approve the request. John Seymour seconded the motion. The motion passed.

V-2012-028 - Members reviewed and discussed a request for a variance asking to sit for the national exam for a 6th time. Herb Grant made a motion to approve the variance. John Seymour seconded the motion. The motion passed.

V-2012-029 - Members reviewed and discussed a request for a variance to extend an LAMFT term two (2) years. John Seymour made a motion to approve the request. Shonda Craft seconded the motion. The motion passed.

V-2012-030 - Members reviewed and discussed a request for a variance to extend an LAMFT term one (1) year. John Seymour made a motion to approve the request. Denny Morrow seconded the motion. The motion passed.

V-2012-031 – Jennifer stated that variance # V-2012-031 was approved by staff pursuant to delegated Board authority.

V-2012-032 – Members reviewed and discussed a request to participate in a training program that is not led by an LMFT Board-approved supervisor. John Seymour made a motion to deny the request. Shonda Craft seconded the motion. The motion passed.

VI. AMFTRB ANNUAL MEETING – REPORT FROM DELEGATE SHONDA CRAFT

Shonda Craft reported that she attended the AMFTRB Annual Meeting September 4-6, 2012, in San Francisco, CA. Highlighted items of the conference included:

- AMFTRB website, including discussion of the FAQ section and Candidate Handbook which are available on the website;
- State Delegate reports with a summary of disciplinary, structural, and procedural issues reported by states;
- Regulatory trends of social media and impaired professionals;
- State data on online training, supervision, and therapy;
- MFT national examination - administration, practice analysis results, and annual report of the exam;
- Model law update

VII. BOARD MEETING AND ORAL EXAMINATION SCHEDULE – 2013

Members reviewed a proposed Board Meeting and Oral Examination schedule for 2013 and oral exam statistics from 2012. Herb Grant made a motion to approve the proposed Board meeting and oral exam schedule for 2013. John Seymour seconded the motion. The motion passed.

VIII. PUBLIC INPUT

There was no public input

IX. OTHER ITEMS

APPLICATIONS COMMITTEE:

The Applications Committee met on September 21, 2012, and October 24, 2012.

- Applications approved for the State oral exam: 25
- Applications (Non-COAMFTE) approved for the national exam: 19
- Applications (COAMFTE) approved for the national exam: 14
- Applications for Reciprocity: 3

ORAL EXAMINATIONS:

October 19, 2012:

Three (3) applicants sat for the oral exam. Upon successful completion, licenses were issued to the following:

1. Hagness-Duren, Nicholas.
2. Jonekryg, Kelli
3. Xiong, Lisa

October 16, 2012:

Eight (8) applicants sat for the oral exam. Upon successful completion, licenses were issued to the following:

1. Moser, Laurie
2. Gerds, Amanda
3. Leikvoll, Tasa
4. Shunkwiler, Thad
5. Louwers, Amy
6. Johnston, Catherine
7. Gilmore, Miranda
8. Holm, Kristin

September 12, 2012:

13 applicants sat for the oral exam. Upon successful completion, licenses were issued to the following:

1. Anderson, Melissa
2. Black, Erica
3. Brown, Rebecca
4. Deikman, Cathy
5. DeJean, Sarah
6. Gehlen, Tamarah
7. Kistler, Robert
8. Lenarz, Ann
9. Majette, Kristie
10. Owens, Jennifer
11. Peterson, Cindy
12. Peterson, Karen

IX. ADJOURNMENT

Chair Mark Flaten adjourned the meeting at 12:00 p.m. on a motion by John Seymour and seconded by Kay Ek. The motion passed.

I hereby attest that these minutes were read and approved by the Board of Marriage and Family Therapy on January 18, 2013.

John Seymour, Secretary